

## Attendees

Andrew Hunter (organizer)  
 Francisco Alaniz Uribe  
 Lina Kattan  
 Amer Shalaby (via conference call)  
 Coral Bliss Taylor

## Appologies

Steve Liang  
 Bev Sandalack

## Minutes

Discussion/Action Item	Responsible
<ul style="list-style-type: none"> <li>Discussed Workshop 1 summary document</li> </ul>	
<ul style="list-style-type: none"> <li>Document should make clear that we are in initial stages of project</li> </ul>	Coral
<ul style="list-style-type: none"> <li>Document will be sent to Workshop participants by <b>end of June</b></li> </ul>	Team
<ul style="list-style-type: none"> <li>Discovery Wall comment on transportation models unclear – review what was presented about these models to understand comment</li> </ul>	
<ul style="list-style-type: none"> <li>Received a number of requests for a copy of the presentation used for the workshop. All agreed to the distribution of the slides (as a pdf).</li> </ul>	Andrew
<ul style="list-style-type: none"> <li>Summarize Breakout Session sections and combine common aspects</li> </ul>	Coral
<ul style="list-style-type: none"> <li>Priorities sections similar, can combine</li> </ul>	Coral
<ul style="list-style-type: none"> <li>Group 1 priorities should include: “Be clear that we’re making a tool, not a plan”</li> </ul>	Coral
<ul style="list-style-type: none"> <li>Transportation group needs specific requirements to build model around, including metrics to describe improvements to transportation system and behaviour (outcomes that the public can understand)</li> </ul>	
<ul style="list-style-type: none"> <li>Choose 3-4 transportation scenarios/configurations to be combined with land use and community form scenarios – let users pick combinations from these and return results of combinations</li> </ul>	Lina, Amer
<ul style="list-style-type: none"> <li>Choose land use and community form scenarios</li> </ul>	Francisco
<ul style="list-style-type: none"> <li>Write brief (1 page) summary of the transportation scenarios chosen by <b>June 22<sup>nd</sup></b></li> </ul>	Lina, Amer
<ul style="list-style-type: none"> <li>Write brief (1 page) summary of the land use scenarios chosen by <b>June 22<sup>nd</sup></b></li> </ul>	Francisco
<ul style="list-style-type: none"> <li>Define transportation data needs based on the scenarios chosen (itemize datasets that are already available/accessible for project) by <b>June 22<sup>nd</sup></b></li> </ul>	Lina, Amer
<ul style="list-style-type: none"> <li>Define planning data needs based on the scenarios chosen (itemize datasets that are already available/accessible for project) by <b>June 22<sup>nd</sup></b></li> </ul>	Francisco
<ul style="list-style-type: none"> <li>Approach City with list of required data by <b>end of June</b></li> </ul>	Andrew
<ul style="list-style-type: none"> <li>Planning has already started gathering data that the city won’t have – developing inventory of commercial intersections, park typology</li> </ul>	

Discussion/Action Item	Responsible
<ul style="list-style-type: none"><li>• Need population and demographic information</li></ul>	
<ul style="list-style-type: none"><li>• Need to find case studies to help describe the different transportation decisions people will make in different urban forms – can't assume they will behave the same way.</li></ul>	
<ul style="list-style-type: none"><li>• Put above elements together in Workshop 1 Report by <b>June 24<sup>th</sup></b></li></ul>	Coral
<ul style="list-style-type: none"><li>• Circulate to team for review</li></ul>	Team
<ul style="list-style-type: none"><li>• Distribute Workshop 1 Report to participants by <b>end of June</b></li></ul>	Andrew
<ul style="list-style-type: none"><li>• Possibility of converting the overview report to GEOIDE and Neptis (due September) into a journal paper (also due September 30)</li></ul>	Andrew to provide details